

# Todd Kelly

## Permanent Address

9940 Dixon Road  
Reese, MI 48757

[todd.d.kelly@wmich.edu](mailto:todd.d.kelly@wmich.edu)  
Cell: 989-737-9619

## Local Address

1437 Knollwood Ave.  
Kalamazoo, MI 49006

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## Objective

Seeking a supply chain management internship where my logistical experience, financial, sales, and manufacturing knowledge will contribute to the success of an organization.

## Education

Western Michigan University, Haworth College of Business  
Bachelor of Business Administration  
Major: **Supply Chain Management**  
Minor: Accounting, General Business

Kalamazoo, MI  
GPA: 3.26/4.0  
Expected Completion: 2011

## Employment

U.S. Army TACOM Detroit Arsenal, Supply Intern

Warren, MI  
May-September 2009

- Assisted in drafting a new contract for Iraqi contractors
- Generated net savings of \$2 million dollars in new contract
- Coordinated logistical activities for all cranes and crane components
- Trained co-workers on internal software to utilize statistical tools and processes
- Computed operational readiness rate reports weekly
- Updated technical manuals for all operational cranes

FEMA Corporation, Production Worker

Portage, MI  
April-August 2008

- Re-designed packaging area resulting in greater efficiency
- Packaged final product for shipment to customer
- Worked in various departments to gain knowledge
- Organized and distributed parts for assembly that required use of the Kanban inventory system

Bigelow Cafeteria, Dish room Worker

Western Michigan University  
September 2008-present

- Clean and organize dishes in a very demanding environment

## Academic/Business Experience

Association for Operations Management Member, ISM Professional Organization

2007-Present

- Coordinated numerous events to recruit employers to the career fairs
- Recruited more members to join the organization

Whirlpool Negotiation Training

2008

- Developed new tactics for negotiating to improve the solution for both parties involved
- Coordinated a team during a negotiation
- Executed various case study negotiations to acquire hands on experience

Kellogg's Management Workshop

2008

- Experienced the steps involved used to launch a new product to the market within a certain time period
- Coordinated a team during a new product development

## Volunteer Work and Awards

- CPIM Training
- APICS, Institute of Supply Management Member
- Dean's List participant
- Habitat for Humanity

Expected Completion 2011  
2007-2009  
2007-2008  
2007-2009

